



Five-year plan 2013-2018: Building and Grounds

Goal 1: Improve campus accessibility.		
<i>Objective 1: Provide directional and informational signage to campus amenities.</i>		
Action Steps	Person Responsible	Timeline/Evaluation
1. Identify existing signage	School Council Representative	Fall 2013; completed
2. Determine which amenities require signage; consult with Parish Buildings and Grounds.	School Council Representative	Fall 2013; completed
3. Explore signage options, pricing and funding (parish and/or school).	School Financial Officer	Spring 2014; completed
4. Explore the feasibility of a digital marquee for the school, initial cost and maintenance.	School Financial Officer	Fall 2014; completed
<i>Objective 2: Install elevator in middle school building for handicapped access to upstairs.</i>		
Action Steps	Person Responsible	Timeline/Evaluation
1. Identify area in which elevator can be installed.	Parish Building and Grounds Representative and School Council Representative	Fall 2016
2. Consult with appropriate company/engineer for compliance codes and feasibility of installation.	Parish Building and Grounds Representative and School Council Representative	Fall 2016
3. Present to the Parish Building and Grounds Committee for approval.	School Council Representative	Spring 2017
4. Obtain three bids.	School Financial Officer	Spring 2017
5. Select vendor.	School Council and Parish Building and Grounds	Spring 2017
6. Install elevator.	Principal and School Council	Summer 2017



Goal 2: Improve Security of school and safety of students, faculty and staff.		
<i>Objective 1: Reconstruct school office area so that security doors are located beyond the traffic of parents and guests.</i>		
Action Steps	Person Responsible	Timeline/Evaluation
1. Consult Parish Building and Grounds representative and significant others in designing a plan to secure the safety of the children apart from the school office.	School Principal and Pastoral Administrator	Spring 2013; completed
2. Consult architect and contractor on the feasibility of implementing the design.	Pastoral Administrator	Spring 2013; completed
3. Obtain at least three bids.	Pastoral Administrator and Parish Building and Grounds Representative	Spring 2013; completed
4. Apply for all necessary approvals, Archdiocese and other agencies (ADA).	Pastoral Administrator and Parish Building and Grounds Representative	Spring 2013; not to be done at this time.
5. Begin reconstruction of the school office area.	Pastoral Administrator, Parish Building and Grounds Representative, and Principal	Summer 2013; not to be done at this time.
<i>Objective 2: Review campus for further security measures including cameras and gates.</i>		
Action Steps	Person Responsible	Timeline/Evaluation
1. Study campus areas and where to best place additional cameras, breezeway, middle school hallways, cafeteria, etc.	Parish Building and Grounds Representative and Principal	Spring 2013; completed
2. Change selected locks and provide a card to school personnel for access to the gym.	Principal	Spring 2014; completed
3. Install a system at the main door so parents and guests will be provided access via a visual monitor and buzzer system from the office.	Principal	Spring 2016
4. Investigate the practicality and usefulness of placing a gate in the breezeway (area between the early childhood and middle school building) to secure the middle school hallway and classrooms in the evening.	Parish Building and Grounds Representative and Principal	Spring 2014; completed; to be revisited at a later date



Goal 3: Expand campus technology.		
<i>Objective 1: Improve campus communication between school and home.</i>		
Action Steps	Person Responsible	Timeline/Evaluation
1. Explore new, improved, and user-friendly alternative to Rediker (EdLine).	Principal	Spring 2013; completed; RenWeb
2. Investigate social media portals to strengthen parent/teacher communication while maintaining integrity and confidentiality.	Technology Teacher, Technology Consultant, and Principal	Fall 2013; completed
3. Evaluate new mobile devices to improve student engagement during instruction.	Technology Teacher, Technology Consultant, and Principal	Spring 2014; iPads for middle school; on-going
<i>Objective 2: Upgrade existing information technology facilities.</i>		
Action Steps	Person Responsible	Timeline/Evaluation
1. Identify inadequacies and limitations in the existing network.	Technology Teacher, Technology Consultant, and Principal	Spring 2013; on-going
2. Identify necessary security and access requirements.	Technology Teacher, Technology Consultant, and Principal	Spring 2013; completed to date; on-going
3. Explore available improvements and expansion to a WIFI network.	Technology Teacher, Technology Consultant, and Principal	Summer 2014; completed
4. Implement upgrades to current technology capability.	Principal	Summer 2014; on-going